

Oyster River Cooperative School District  
REGULAR MEETING

**May 18, 2022** **Oyster River High School Library** **7:00 PM**

**o. CALL TO ORDER 7:00 PM**

**I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING**

**II. APPROVAL OF AGENDA**

**III. PUBLIC COMMENTS (*Total allotted time for public comment is 30 minutes*)**

**IV. APPROVAL OF MINUTES**

- Motion to approve 5/4/22 Regular Meeting Minutes.

**V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS**

**A. District**

**B. Board**

**VI. DISTRICT REPORTS**

**A. Assistant Superintendent/Curriculum & Instruction Report(s)**

- Middle/High School Students Robotics Presentation

**B Superintendent’s Report**

- Acknowledgement of 2022 Retirees
- Strategic Plan Update:
  - o Technology

**C. Business Administrator**

**D. Student Representative Report (Olivia Gass)**

**E. Finance Committee Report**

**Other:**

**VII. UNANIMOUS CONSENT AGENDA {Requires unanimous approval. Individual items may be removed by any Board Member for separate discussion and vote}**

- Guild Nominations for the 2022-23 School Year. *Motion to approve the submitted Guild nominations for the 2022-23 school year.*

**VIII. DISCUSSION & ACTION ITEMS**

- Laptop Lease Approval. *Motion to approve the laptop lease as presented.*
- School Bus Lease. *Motion to approve the school bus lease as presented.*
- Operating Plan Discussion for 2022-23
- Board Goals for 2022-23
- Request to recognize ORCSD nurses with an honorarium. *Motion to support request for an honorarium.*
- List of Policies for first read: JBAB – Transgender and Gender Expression, IMBA – Distance Education, JFCB – Care of School Property. *Motion to approve the list of policies for first read.*

**IX. SCHOOL BOARD COMMITTEE UPDATES**

**X. PUBLIC COMMENTS (*Total allotted time for public comment is 30 minutes*)**

**XI. CLOSING ACTIONS**

**A. Future meeting dates:** June 1, 2022 Regular Board Meeting – ORHS Library  
June 15, 2022 Regular Board Meeting – ORHS Library

**XII. NON-PUBLIC SESSION: RSA 91-A:3 II C**

- Naming of Facility

**NON-MEETING SESSION: RSA 91-A2 I {If Needed}**

**XIII. ADJOURNMENT:**

**The School Board reserves the right to take action on any item on the agenda.**

**Respectfully submitted,  
Superintendent**

Public wishing to attend our regular meetings need to arrive between 6:30 and 7:00 as everyone will need to participate in a health screening to enter the Library. The doors will be locked at 7 p.m.

**Oyster River Cooperative School District  
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note “Public Comment” at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may “suspend its rules” to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with additional meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

**Oyster River Cooperative School District Members:**

- |                           |                            |
|---------------------------|----------------------------|
| • Michael Williams, Chair | Term on Board: 2020 - 2023 |
| • Denise Day, Vice-Chair  | Term on Board: 2020 - 2023 |
| • Brian Cisneros          | Term on Board: 2021 - 2024 |
| • Daniel Klein            | Term on Board: 2021 - 2024 |
| • Yusi Turell             | Term on Board: 2021 - 2024 |
| • Matthew Bacon           | Term on Board: 2022 - 2025 |
| • Heather Smith           | Term on Board: 2022 - 2025 |

**Information Regarding Nonpublic Session**

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

# Oyster River Cooperative School Board

## Regular Meeting Minutes

May 4, 2022

DRAFT

**SCHOOL BOARD PRESENT:** Michael Williams, Denise Day, Brian Cisneros, Heather Smith, Matt Bacon, Yusi Turell. **ABSENT:** Dan Klein

**STUDENT REPRESENTATIVE:** Olivia Gass

**ADMINISTRATORS PRESENT:** Jim Morse, Suzanne Filippone, David Goldsmith, Misty Lowe, Jay Richard, Rebecca Noe, Sue Caswell

**STAFF PRESENT:**

**GUEST PRESENT:**

**I. CALLED TO ORDER at 7:00 PM by Michael Williams**

### II. APPROVAL OF AGENDA

Chair Michael Williams requested adding two agenda items: Communications Update to be included with the Superintendent's Report and a Non-Public Meeting to be held at the end.

**Yusi Turell moved to approve the agenda as amended, 2<sup>nd</sup> by Heather Smith. Motion passed 6-0.**

### III. PUBLIC COMMENTS

Mary Jeong and Kate Martin, cast members of ORHS's musical *You're a Good Man, Charlie Brown*, announced the performances will be this Thursday and Friday at 7pm and Saturday at 2pm and 7pm. They encouraged everyone to attend and support the cast because they have been working very hard.

### IV. APPROVAL OF MINUTES

**Denise Day moved to approve the Regular Meeting Minutes for April 22, 2022, 2<sup>nd</sup> by Heather Smith.**

Yusi Turell submitted the following revision:

On page 4 add the phrase "or reduce flexibility in school programming" to her comment so it reads, "Yusi Turell wondered if holding meetings at the Recital Hall would take away a rental opportunity or reduce flexibility in school programming."

**Motion passed with correction 6-0 with the student representative voting in the affirmative.**

### V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS

#### A. District

David Goldsmith of Moharimet reported that post break there were 26 absences on Monday and 6 positive COVID cases for students and 1 for staff. Recently they held an outdoor all-school assembly, the first one in two years, and unveiled the new school motto "We are kind. We are responsible. We are learners." Teachers will spend time talking to students about how the motto looks in all facets of the school day. On Thursday they will celebrate the maple sugaring season with syrup testing during lunch and syrup will soon be available for purchase to the public. For the Year of the Artist theme, they are rounding out the year with a music focus inviting Barrington native, Randy Armstrong, into music classes to collaborate and share about instruments from around the world. On June 2<sup>nd</sup> Moharimet will host a "Day of the Artist" and they are looking for community members to present on any form of art during three sessions. Anyone interested should contact the office and sign-ups will be flexible to accommodate a specific session, grade level(s) or the amount of time you are available.

Misty Lowe of Mast Way reported that post-break there were 22 absences on Monday and 3 positive COVID cases for students and 2 for staff. She said Monday was a somber return with the community's loss of a student over

break. In honor of Teacher Appreciation Week Misty gave a public thank you to the PTO for providing a variety of events to honor teachers. The end of the year will include many activities, such as field days, field trips and music concerts and she encouraged board members to consider attending.

Jay Richard of ORMS reported that post-break there were 106 absences on Monday and 88 on Tuesday. There were 37 positive COVID cases reported for students and 8 for staff. Of the student cases, 19 were out of the 144 8<sup>th</sup> graders that attended the Washington D.C. trip. Jay stated the trip was a lot of fun and he received many positive responses from students. Regarding transition to and from the middle school, Jay will visit Mast Way and Moharimet on May 18<sup>th</sup> for a meet and greet and on June 10<sup>th</sup> the 4<sup>th</sup> graders will visit the music department and have lunch at ORMS.

Rebecca Noe of ORHS reported that post-break there were 79 absences on Monday and 13 positive COVID cases for students and 5 for adults. Several OR students participated in the annual National History Day statewide competition under the guidance of Social Studies teachers Gabrielle Anderson and Derek Cangello. Fourteen students received recognition for their projects submitted under the theme “debate and diplomacy,” including third and fourth place finishers Kiera Johnson, Moly Schmidt and Marlise Hyde. The following students who received first or second place are moving on to nationals: James Oshima, Camden Tucker, Michael Mazza, Cam Minor, Abby Owens, Hazel Stasko, Lucas Savage, Delany Nadeau, Mia Boyd, Siri Ventrapragada, and Maya Grainger. In another ORHS honor, Dillion Labonte was awarded first place for welding. Senior week and graduation details are being finalized and May 27<sup>th</sup> will be a Teacher Workshop Day. In honor of Teacher Appreciation Week Rebecca gave a big shout out to teachers for how hard they work year-round. She also gave a special shout out to Rebecca Throop & the PTO for their contributions, as well as Tim Conolly for providing delicious snacks and omelets in the cafeteria. Friday is school lunch Superhero Day honoring the entire cafeteria staff.

## **B. Board**

Brian Cisneros spoke about the recent Facilities Conference that garnered a large attendance. He attended the session “How to Build a New School” in which attendees received a tour of the new middle school and were thoroughly impressed. He credited Sue Caswell for putting it all together.

Matt Bacon gave a thank you to the ORHS Boys Tennis for having him attend their match and congratulated them on their 8-1 win to Goffstown.

Michael Williams stated that the School Board Association will be meeting in July.

## **VI. DISTRICT REPORTS**

### **A. Assistant Superintendent/Curriculum & Instruction Report(s)**

#### Workshop on Communication

Amy Sterndale provided a brief update on the Communication Survey that went out to teachers, parents, and community members. Focusing on the survey comments, she identified trends and transitioned them into action items. Amy has presented the initial recommendations to the administrators and technology support staff where it was very well received. She will do the same presentation for the Board, so everyone is on the same page with the details and best practices.

#### Communication Around Competency Based Learning (CBL)

Suzanne Filippone presented Part 2 “Competency Based Learning” in her Communicating Student Learning series. In the elementary schools there are two scales used to report about student learning including a Habits of Learning Scale and a Standards Table. Reporting is done in PowerSchool twice a year in which students can range between “requires ongoing support” to “consistently” in demonstrating a skill and can range between “beginning to develop” to “meets” in demonstrating the concepts and skills of a standard. Communication with home is done in a fall conference and in on-going communication between teachers and families through newsletters, emails, and phone calls.

In the middle school, student learning is communicated in a Habits of Learning Scale and Standards Table, which is reported twice a year, as well as in a Fall conference. Students use Schoology as a Learning Management System in which they receive and complete assignments, submit them for feedback and scoring, as well as use them as a comprehensive progression of their learning. Teachers also enter the standard scores into PowerSchool to provide standard based reporting twice a year and quarterly for Unified Arts.

In the high school, student learning is communicated in a 100-point scale and letter grades. PowerSchool is used for reporting grades 4 times per year and Schoology is used for daily assignment completion and submission as well as a means for exchange scores, comments, and feedback.

Suzanne recognized the need to return to the pre-COVID focus groups that were critiquing work and presenting changes on standards-based grading and reporting. During COVID much of this work was put aside and she plans to reestablish conversations at all buildings around competencies and standards, consistency among teachers, and ensuring a consistent, clear feedback loop for students. Regarding technology, she plans to address how PowerSchool and Schoology can better speak to one another as well as ways to improve overall accessibility of information for students and parents. Suzanne plans to survey students, parents, and teachers to gain an understanding of what each “stakeholder” sees and understands in the current reporting systems. This data will help guide conversations and implementations to better ensure that everyone is on the same page. Dr. Morse stated that teachers are more than willing and excited to continue these conversations.

Board members raised concerns regarding the transition between 4<sup>th</sup> and 5<sup>th</sup> grade since the standards table changes between buildings, and the transition between 8<sup>th</sup> and 9<sup>th</sup> since a 100-point scale is exclusive to the high school. Other matters addressed were the language of the standard based reporting since some parents wonder whether “progressing” indicates where the student should be or if they are behind and the connection between student motivation and grading. Board members wondered if a competency-based grading is accepted by colleges, and they would like to find out where the NCAA stands with competencies. Suzanne said colleges receive all types of reporting, including competency based and grading scales of different point values, and that they are equipped to translate these scores. Suzanne assured the Board that these concerns would be further discussed and addressed as they reestablish this on-going and evolving work around grading and communication.

## **B. Superintendent’s Report**

Dr. Morse shared the following announcements: Senior Olivia Gass is the first Barrington student to graduate from ORHS. He credited her for being an ambassador and fantastic student. In honor of Teacher Appreciation Week, he let all the teachers and staff know they do a fantastic job and deserve our appreciation. He recognized the PTO leaders and volunteers for creating opportunities throughout the week to let the staff know they are cared for and supported. Senator Jean Shaheen will visit ORMS on May 6<sup>th</sup> and on May 12<sup>th</sup> the middle school will host the New Hampshire State Board of Education Meeting in the Recital Hall. Protocols for entering and exiting the building will be in place, as well as safety measures for the public comment portion and the protest areas along Coe Drive. Attendees will be separated from students and staff with the exception of guided tours. The school community was recently saddened by the loss of a high school student and Dr. Morse gave his sympathy and support to the family. He commended the Crisis Team for their involvement, support, and work.

### Kindergarten Registration Update

The current totals for completed kindergarten registrations are 62 at Mast Way and 53 at Moharimet with 2 pending.

### Strategic Plan Update: Sustainability

The goal for next year is to identify those interested in being a Sustainability Coordinator at each building level and create a job description. Ideally, the four teacher leaders will lead and support the integration of sustainability into the classrooms. Dr. Morse stressed that students are very motivated, and an action plan was created with specific items for this year and that it is very important to move the work forward.

The two finalists for the DEIJ Coordinator position will each have the opportunity to spend one day in the district touring the schools, eating lunch with students, meeting staff and administrators, and meeting with the DEIJ

Committee. Community members can meet the finalists in the ORMS Learning Commons from 5:45-6:30 pm on Monday the 9<sup>th</sup> and Wednesday the 11<sup>th</sup>. The format will include a 15-minute introduction, a 15-minute question and answer session followed by 15 minutes of informal time.

### **C. Business Administrator**

No Report Given

### **D. Student Representative Report**

Olivia Gass shared the following end of the year events and dates with the Board:

May 5<sup>th</sup>-7<sup>th</sup> – School Musical *You're a Good Man, Charlie Brown*

May 12<sup>th</sup> - World Language Honor Society Inductions

May 13<sup>th</sup> - Spring Fling (social event)

May 16<sup>th</sup> - Underclassmen Awards

May 19<sup>th</sup> - National Honor Society Inductions

May 26<sup>th</sup> – Prom

Olivia reminded students that student government applications to serve on Student Senate are currently being accepted, seniors can sign up for Senior Graduation Night and details for Senior Week occurring the week of June 10<sup>th</sup> will be available soon.

The Board took a 5 min recess at 9:00 pm and student rep Olivia Gass left for the evening. The Board reconvened at 9:05 PM.

### **E. Finance Committee Report**

Brian Cisneros reported at their first meeting they held a discussion with Electric NH Co-op to find out how their program works. The committee plans to look into the program further down the road to see if it is a worthwhile process. Also reported was the FUND balance, which is suffice without tapping into emergency funds, and they laid groundwork for the next budget. The next meeting will be held on May 24<sup>th</sup>.

**F. Other:** None

## **VII. UNANIMOUS CONSENT AGENDA**

Michael Williams asked the Board if any items needed to be discussed separately and there were no concerns.

List of Policies for second read/adoption: JICH – Student Drug and Alcohol Use, IHBI – Alternative Learning Plans, IMBC – Alternative Credit Options.

**Michael Williams made a motion to approve the list of policies for second read/adoption: JICH – Student Drug and Alcohol Use, IHBI – Alternative Learning Plans, and IMBC – Alternative Credit Options, 2<sup>nd</sup> by Brian Cisneros. Motion passed 6-0.**

## **VIII. DISCUSSION & ACTION ITEMS**

### 2022-23 Board Meeting Calendar

Michael Williams announced the following changes to the calendar that were suggested at the last board meeting: A Wednesday meeting was shifted to Thursday due to a holiday observance and meeting locations were shifted to include one at Mast Way and one at Moharimet. The Barrington meeting was struck from the calendar until a date is confirmed.

**Brian Cisneros made a motion to approve the 2022-23 Board Meeting Calendar as presented with the changes and minus the Barrington meeting, 2<sup>nd</sup> by Denise Day. Motion passed 6-0.**

### Operating Plan Discussion for 2022-23: School Hours/Start Times

David Goldsmith and Misty Lowe explained the start times and how the time is used between doors opening and the start of the academic day. They emphasized that elementary students require supervision the second they arrive and use both Social and Emotional Learning and Executive Functioning Skills to prepare for the day. For example, the younger students have routines for putting away their bag, lunch, and communication folders, as well as changing clothes and shoes according to the weather. This built-in time between arriving and starting the academic day is crucial for young students to learn organization and self-preparedness.

Dr. Morse and the board held a discussion about the start and stop times that occurred pre-covid, covid and post-covid.

The following academic days were proposed for the 2022-23 school year:

Elementary school 9:15 am – 3:25 pm

Middle and high school 8:15 am – 3:00 pm

**Denise Day made a motion to approve the 2022-23 academic start and end times as presented, 2<sup>nd</sup> by Heather Smith.**

The Board agreed a discussion point for a future agenda would be revisiting the conversation of switching the high school and elementary start times to achieve a later start time for adolescents.

Michael Williams expressed appreciation to Lisa Huppe for her hard work coordinating the bus routes for the district.

**Motion passed 6-0.**

### Board Goals for 2022-23

Moved to the next agenda.

### ORCSD Nurse Recognition

Dr. Morse and board members proposed honoring the district nurses with an award that reads, "Certificate of Commendation for an Amazing Job during the COVID 19 Crisis". While all staff members went above and beyond during COVID, they felt the nurses deserved special recognition for working tirelessly to ensure that the district stayed current on state and federal guidance and for applying best practices when working with each student, family, and staff member. They were essentially working on call 7 days a week 24 hours a day giving up personal and family time to keep the school district safe. Michael Williams read aloud the letter of commendation and asked for signatures from the superintendent and board members upon approval.

**Heather Smith made a motion to approve the ORCSD Nurse Recognition, 2<sup>nd</sup> by Denise Day.**

Matthew Bacon said "thank you" as a parent.

**Motion passed 6-0.**

## **IX. SCHOOL BOARD COMMITTEE UPDATES**

The Manifest Committee met and completed the following manifests.

Vendor Manifest #24 \$1,222,441.44

Payroll Manifest #21 \$1,738,489.54

**X. PUBLIC COMMENTS**

None provided

**XI. CLOSING ACTIONS**

- A. Future Meeting Dates:** May 18, 2022, Regular Board Meeting – ORHS Library  
June 1, 2022, Regular Board Meeting – ORHS Library  
June 15, 2022, Regular Board Meeting – ORHS Library

**XII. NON-PUBLIC SESSION: RSA 91-A:3 II (c)**

- Social Media

**NON-MEETING SESSION: RSA 91-A2 I {If Needed}**

**Michael Williams made a motion to enter into Non-Public Session at 9:45 pm, 2<sup>nd</sup> by Denise Day. Upon roll call vote, the motion passed 6-0.**

**XIII. ADJOURNMENT:**

**The School Board reserves the right to take action on any item on the agenda.**

**Heather Smith moved to adjourn the meeting at 10:05 pm, 2<sup>nd</sup> by Brian Cisneros. Motion passed 6-0.**

Respectfully Submitted,  
Karyn Laird, Records Keeper



Oyster River Cooperative School Board  
Non-Public Meeting Minutes: May 4, 2022

**Chair Michael Williams moved to enter nonpublic session at 9:45 p.m. in accordance with RSA 91-A:3 II (c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting, 2<sup>nd</sup> by Denise Day. Upon roll call vote, the motion passed 6-0.**

School Board Attendees:

Michael Williams  
Brian Cisneros  
Denise Day  
Matthew Bacon  
Heather Smith  
Yusi Turell

Administrators Present:

Dr. James Morse  
Suzanne Filippone

Dan Klein - Absent

**9:45 p.m. - nonpublic session began**

The Board had a discussion pertaining to a social media issue.

There were no motions during nonpublic session.

**The Board returned to public session at 10:04 PM.**

Office of the Superintendent  
Oyster River School District  
36 Coe Drive, Durham, NH 03824

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INTEROFFICE MEMORANDUM

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TO: School Board  
FROM: Dr. Jim Morse, Superintendent  
DATE: May 13, 2022

RE: 2021-22 Retirees

2021 - 22 Retirees			
School/Position	Last	First	Years of Service
<b>Mast Way School</b>			
Music Education Teacher	Felber	Pamela	31 years
Special Education Teacher	Ameduri	Kathleen	26 years
Kindergarten Teacher	Burke	Whitney	16 years
<b>Middle School</b>			
Special Education Teacher	Jackson	Susan	12 years
<b>High School</b>			
World Language Teacher	Beaton	Mary	22 years
Special Education Teacher	Ott	Esther	22 years

Office of Technology Director  
Oyster River School District  
33 Coe Drive, Durham, NH 03824

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INTEROFFICE MEMORANDUM

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TO: OR School Board  
FROM: Joshua Olstad, Technology Director  
DATE: May 11, 2022  
RE: Strategic Plan – Technology

The focus of IT this year has been bringing the new middle school online. One of the important pieces that needed to be operational early was a network so that security and HVAC could install their systems. We also ran into challenges with things like wireless access points and projectors not being available due to chip shortages. This led to lots of meetings and planning to come up with alternative plans just in case the items ordered did not arrive. The good news is that the important items did arrive, and we were able to successfully open the new middle school. We also replaced our firewalls this summer. These were supposed to be replaced in year one of the strategic plan but were delayed until the summer of 2022.

Looking forward to 2022-23 our big task is to replace the first round of student laptops that were purchased for our 1:1 program. We had planned to upgrade our servers and storage in 2021-22 but were unable to do this so I am planning to do this in 2022-23. Chip shortages continue but we are hopeful we will be able to acquire all the devices we need and have them ready for the start of the 2022-23 school year. The business office will also start the migration to ERP Now (Infinite Visions) from ADS/Profund.

Thank you.

**Strategic Plan Summary with Annotations**

**District Information Technology**

Goal Area	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	5 Year Outcome
<b>Status</b>	<b>Completed</b>	<b>Completed/Revised</b>	<b>In Progress/Revised</b>	<b>In Progress/Revised</b>		
<b>District Tools and Resources</b>	Develop plan to implement 1:1 laptop program for ORHS.	Implement ORHS 1:1 laptop program.  <b>Add MOH and MW to student 1:1</b>	Review and maintain 1:1 laptop program grades 5-12.  <b>K-12</b>	Establish replacement plan for ORMS 1:1 laptop.  <b>Add paras and half of elementary students to laptop replacement.</b>	Review and maintain 1:1 program grades 5-12.	By 2024, the ORCSD IT Department will evaluate and implement technology tools and resources that will be used to support academic and operational goals of the ORCSD.
Goal Area	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	5 Year Outcome
<b>Status</b>	<b>Completed</b>	<b>Completed</b>	<b>In Progress/Revised</b>			
<b>District Policy and Law</b>	Review law, update district policies and procedures, and provide staff training on changes.	Review law, update district policies and procedures, and provide staff training on changes.	Review law, update district policies and procedures, and provide staff training on changes.  <b>Explore options to work with a Cybersecurity Consultant</b>	Review law, update district policies and procedures, and provide staff training on changes.	Review law, update district policies and procedures, and provide staff training on changes.	By 2024, the ORCSD IT Department will continue to review and implement policy and procedure to meet federal and state law.

District Information Technology continued next page.

**Strategic Plan Summary with Annotations**


**District Information Technology**

Goal Area	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	5 Year Outcome
<b>Status</b>	<b>Completed</b>	<b>Completed</b>	<b>Revised/In Progress</b>	<b>Revised</b>		
<b>District Infrastructure</b>	Upgrade network switches and firewalls. Assist with technology needs planning for new MS.	Replace staff computers. Copier and Printer Replacement. Assist with technology needs planning for new MS.	<del>Replace servers and storage.</del> Assist with technology needs implementation for new MS. <b>Evaluate classroom desktop computers districtwide.</b> <b>Replace Firewalls</b>	Replace elementary classroom computer sets. Replace classroom desktop computers districtwide. Assist with technology needs implementation for new MS. <b>Replace servers and storage.</b>	Maintain and update district infrastructure and computing systems.	By 2024, the ORCSD computing infrastructure will be up to date and capable of handling the needs of the district.
Goal Area	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	5 Year Outcome
<b>Status</b>	<b>Completed</b>	<b>Revised/In Progress</b>	<b>Revised/In Progress</b>	<b>Revised/In Progress</b>		
<b>SAU Systems-Software</b>	Inventory and list functions of current systems.	Determine SAU system needs for finance, HR, student management, information systems.  <b>Communications Committee formed &amp; evaluation/process started.</b>	Research & investigate program capabilities <b>and possible new programs.</b>  <b>Evaluate Website/Upgrade &amp; Continue to explore Communications Options for the District.</b>	Narrow potential solutions and budget accordingly.  <b>Implement and migrate to ERPNow (Infinite Visions)</b>	Select and recommend SAU systems.	By June 2024, software will be recommended for finance, HR, and student information management.

Oyster River Cooperative School District

Nomination Form

#of Resumes Received: 41

Name:	Robert Pavlik
Date:	April 18, 2022
Position:	Grade 1, Moharimet
Person Replacing:	<u>Mallory Goudin</u>
Budgeted Amount:	\$47,774
Recommended Step/Salary:	MA/Step 2 \$47,774
Interviewed By:	Principal David Goldsmith; Last year interviewed by committee for 1 year K position
# Interviewed:	Internal interview only
Education:	B.A, Journalism and Russian Literature; Syracuse University M.Ed, Elementary Ed; University of New Hampshire
Certification:	Elementary Education K-8
HQT Status	
Related Experience:	1 year K teacher at Moharimet 4 years K paraeducator at Moharimet 2 years Sp. Ed paraeducator at Moharimet Substitute teacher Families First/Seacoast Community Health parent education leader
Comments:	Mr. Pavlik has been a vital member of the Moharimet community for many years, first as a parent of three and then as a paraeducator and a kindergarten classroom teacher. His time at Moharimet has been defined by collaboration, risk taking, student focused teaching, and an energetic curiosity to help students grow academically and socially.
Date: <u>4/18/22</u>	Authorized Signature: 

**REQUIRED Attachments:**

Resume  3 Letters of Recommendation  Copy of Certification  
*Internal*

Revised 5/7/09, 9/12/11 to include HQT Status, 7/17/15

Oyster River Cooperative School District

Nomination Form

#of Resumes Received: 6

Name:	Sarah Farwell
Date:	5/11/22
Position:	Math and Science Specialist
School for Position	<input checked="" type="checkbox"/> MW <input type="checkbox"/> MOH <input type="checkbox"/> MS <input type="checkbox"/> HS
Person Replacing:	New Position
Budgeted Amount:	\$71,801
Recommended Step/Salary:	MA/Step 12 \$71,801
Interviewed By:	Misty Lowe, Ellen Ervin, Becky Biggwith, Kirsten Desrochers.
# Interviewed:	4
Education:	Boston College, M. Ed. Elementary Ed. UNH, BA Psychology
Certification:	Elementary Education (K-8)
Related Experience:	Math/Science Specialist in AK 98-99, Middle School Math teacher, MW Title 1 Math Tutor, MW classroom teacher.
Comments:	Sarah knows the math and science curriculum, as well as Mast Way School well.
Date: <u>5.11.22</u>	Authorized Signature: <u>Misty Lowe</u>

**REQUIRED Attachments:**

Resume     3 Letters of Recommendation     Copy of Certification

May 13, 2022
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Thank you for giving Dell Financial Services L.L.C. ("DFS") the opportunity to provide a technology financing solution. Enclosed is a financing proposal for your new technology needs. We look forward to discussing this opportunity in further detail with you. If you have any questions, please contact me at the phone number or email address below.

<b>Term</b>	<b>48</b>
<b>Option</b>	<b>TELP</b>
Payments:	Annual
Consolidation:	Monthly
Payments Due:	Advance
Interim Rent:	None

**Proposal Expiration Date:** **June 12, 2022**

Quote Number	Summary Product Description	Product Price	Quantity	Extended Price	Rate Factor	4 Annual Payments
25347233.03	Lat3120 N600 6 / 4 Dell Direct CTO/Systems	\$599.80	1115	\$668,777.00	0.26896	\$179,874.26
<b>TOTALS</b>				<b>\$668,777.00</b>		<b>\$179,874.26</b>

**PLEASE NOTE:**

**Personal Property Taxes (PPT) do not apply to this lease.**

**Comments:**

Leasing and financing provided by Dell Financial Services L.L.C. or its affiliate or designee ("DFS") to qualified customers. Offers may not be available or may vary in certain countries. Where available, offers may be changed without notice and are subject to product availability, credit approval, execution of documentation provided by and acceptable to DFS, and may be subject to minimum transaction size. Offers not available for personal, family or household use. Dell and the Dell logo are trademarks of Dell Inc. Proposal is property of DFS, contains confidential information and shall not be duplicated or disclosed in whole or part. Proposal is not a firm offer of financing. Pricing and rates based upon the final amount, configuration and specification of the supplied equipment, software, services or fees. Prorata payment may be due in the first payment cycle. Proposal excludes additional costs to customer such as shipping, maintenance, filing fees, applicable taxes, insurance and similar items. Proposal valid through the expiration date shown above, or if none is specified, for 30 calendar days from date of presentation.

**End of Term Options:****Tax Exempt Lease Purchase (TELP):**

- Exercise the option to purchase the products for \$1.00.
- Return all products to lessor at the lessee's expense.

**Kenny DaFonte**

Account Manager - Public

Dell | Dell Financial Services

Office + 508.439.3014

kenny.dafonte@dell.com

**Additional Information:**

**LEASE QUOTE:** The Lease Quote is exclusive of shipping costs, maintenance fees, filing fees, licensing fees, property or use taxes, insurance premiums and similar items which shall be for Lessee's account. Lessee will pay payments and all other amounts without set-off, abatement or reduction for any reason whatsoever. Additionally, Lessee shall declare and pay all sales, use and personal property taxes to the appropriate taxing authorities. **If you are sales tax exempt, please provide a copy of your Exemption Certificate with the Lease Contract.** If Lessee provides the appropriate tax exemption certificates to DFS, sales and use taxes will not be collected by DFS. However, if your taxing authority assesses a **personal property tax** on leased equipment, and if DFS pays that tax under your lease structure, Lessee must reimburse DFS for that tax expense in connection with the Lessee's lease.

**PURCHASE ORDER:** The Purchase Order must be made out to Dell Financial Services L.L.C., One Dell Way, RR8-23, Round Rock, TX 78682. The Purchase Order will need to include the quote number, quantity and description of the equipment. Please be sure to indicate that the PO is for a lease order and shows the type of lease, the term length, and payment frequency. The date of the lease quote referenced should be included. Please be sure to include any applicable shipping costs as a line item and include your address as the SHIP TO destination.

**INSURANCE:** The risk of loss on the equipment is borne solely by the Lessee. Lessee shall be required to purchase and maintain during the Term (i) comprehensive public liability insurance naming Lessor as additional insured; and (ii) "all-risk" physical damage insurance in a minimum amount of the Purchase Price, naming DFS as first loss payee.

**APPROPRIATION COVENANT:** The Lease will contain an appropriation of funds clause. The Lessee will covenant that it shall do all things legally within its power to obtain and maintain funds from which the payments may be paid.

**DOCUMENTATION:** In addition to a duly executed Agreement, other documents as reasonably requested by DFS may be required, such as but not limited to, opinions of counsel, IRS tax exemption forms (if applicable), and audited financials.

**PROPOSAL VALIDITY / APPROVALS:** This is a proposal based upon market conditions and is valid for 30 days, is subject to final credit approval, review of the economics of the transaction, and execution of mutually acceptable documentation. Upon expiration, lease rates may be changed in the event that market rates change.



# DAIMLER

Daimler Truck Financial

Date of Quote: May 12, 2022

Oyster River Cooperative School District

Durham, NC

Daimler Truck Financial Services USA LLC ("DTFS") is pleased to offer the following pricing quote to finance the acquisition of various vehicles as described below:

Borrower: Oyster River Cooperative School District  
 Issue Type: Tax-exempt Installment financing of the following equipment, subject to annual appropriation.

ITEM	DESCRIPTION OF EQUIPMENT	No of Units	COST
Equipment	TBB C2	2	\$200,500.00
Equipment			
Equipment			
Equipment			
Other Equipment	Est'd Delivery - November 2022		
None			
Amount to Finance:		TOTAL AMOUNT FINANCED:	<u>\$200,500.00</u>

OPTION 1	
Term	3
Periodicity	AADV
Rate	5.49%
Payment	\$72,251.77
+ Balloon \$	

OPTION 2	
Term	4
Periodicity	AADV
Rate	5.56%
Payment	\$55,677.75
+ Balloon \$	

OPTION 3	
Term	5
Periodicity	AADV
Rate	5.52%
Payment	\$45,670.41
+ Balloon \$	

Interest Rate Expires: June 9, 2022

Quote No. 44690

This proposal contemplates closing the transaction using our escrow arrangement which assumes a closing and Commencement Date of 05/30/2022 and a First Installment Payment Date of 11/15/2022. This process allows for the stated Interest Rate and corresponding Installment Payments to be fixed as outlined above. DTFS shall hold the closing funds in a non-interest bearing account and make partial disbursements, upon Borrowers authorization, for the payment of vehicles as they are delivered and accepted. Installment payments shall commence as per the schedule above which may be before or after Borrower's acceptance of the final vehicle subject to this financing.

The quoted Interest Rate assumes the Borrower designates the Instalment Purchase as Tax Exempt pursuant to the IRS Code. To preserve the Tax Exempt structure of this Installment Purchase, **all payments listed above (including Balloon, if any) are REQUIRED payments, not optional, and are required to be made by Borrower to DTFS.**

Subject to credit qualification and based on the terms described above, DTFS is quoting the Interest Rate as shown in the Amortization Schedule provided above. This quote and the Interest Rate stated herein expires as of the Date shown on this pricing quote and shall have no effect on any prior documentation signed by the parties. Should funding of this schedule occur after the expiration date, current pricing may be used. This pricing quote is not a commitment and is subject to credit approval by DTFS; credit qualification based on the terms of the transaction; verification of eligibility for tax-exempt financing; and mutually agreeable documentation executed and submitted to DTFS for funding. Any subsequent pricing quote, Commitment Letter or documentation executed by the parties will supersede and replace this pricing quote.

No changes in federal or applicable state or local tax law, regulations, case law, rulings, or other interpretations by the Internal Revenue Service that would affect any Federal, State or Local tax benefits are assumed in determining the above pricing quote.

**LEGAL OPINION:** In the event that the "Amount to Finance" is over \$500,000., the Borrower's Counsel shall furnish DTFS with an opinion covering this transaction and the documents used herein. This Opinion shall be in a form and substance satisfactory to DTFS.

Sincerely,  
 Daimler Truck Financial Services USA LLC  
 Mark Boyer

## **2019 – 2020 School Board Goals-**

**Approved: August 7, 2019**

Goal 1 - New Middle School

Goal 2 - Communication

Goal 3 - Competency Based Education

### **GOAL 1 NEW MIDDLE SCHOOL**

During the last school year 17 different presentations were given. Two presentations were made to the Durham Council as well as the Lee and Madbury Select Boards. Additionally, forums were held in all three towns. Finally, we took advantage of select venues, like the pancake breakfast to have a presence with concept drawings and take way post cards for attendees.

I propose we redouble our efforts as we have only until Deliberative Session on Feb. 4, 2020 and election day on March 10, 2020 to inform the voters. I suggest:

- A. Town presentations in Late September/early October, again between Thanksgiving and Christmas, and in January. (nine town presentations).
- B. Community forums in each town during these same time periods. (nine presentations)
- C. Capitalizing on school events such as open houses, curriculum nights, musical performances and sport events throughout the fall and winter.
- D. Looking for more intimate opportunities to present, such as neighborhood house parties.
- E. Strategic presence outside voting booths during the democratic primary.
- F. Distributing informative information in traditional formats and electronically.
- G. Updating and maintaining of District Web site.
- H. Having the Board Chair write a monthly Op Ed piece on the need for the new school.
- I. Having news articles written on the need for the new middle school.

If bond successful we achieve milestones in construction schedule.

### **GOAL 2 – COMMUNICATION**

1. Create common expectations related to formatting and content of news and provide training for those designated at all levels to adhere to those guidelines.
  - Assign key personnel at each building
  - Create templates
  - Determine essential content
  - Minimize steps
  - Utilize attachments effectively

Personnel Responsible: Superintendent, IT Director, Principals

## 2. Ensure ORCSD Web Page is the hub for district news

- Consistently place district news on the web
- Establish a procedure that web news is shared with newspapers and numerous social media outlets as possible
- Create School Board quick link that directs users to agenda, minutes and videos
- Review web content monthly to ensure all links are active and to pull dated material
- Investigate other web sites that may better fit OR needs including mobile compatibility
- Ensure that CBE and the new middle school are easily accessed and that all materials are current
- Inventory and evaluate current tools to determine what will be used
- Establish standards to ensure digital content is accessible
- Write summaries of School Board meetings

Personnel Responsible: Superintendent, IT Director and Principals

## 3. Review & Update Board Policie(s) and create engaging content

- Review Policy KD, District Social Media Websites/Platforms and update if necessary
- Contract with a professional to write engaging articles focused on staff and students, and District initiatives
- Use the Strategic Plan as a framework for engaging stories

Examples could include: Diversity Efforts, Mental Health & Wellness, Competency Based Education  
Staff focused efforts related to changing practice, Student Outcomes related to learning

- Place stories on OR Web & Distribute to news outlets and social media

Personnel Responsible: Superintendent, Writer (TBD)

## **GOAL 3 – COMPETENCY BASED EDUCATION**

The School Board adopted, on June 5, 2019, the following goal:

*The high school staff and administration will continue to work on competency-based education, including the review and posting of competencies. In addition, there will be in-depth discussions with the Board and community about the principles, methods, and direction of CBE work. These discussions will form the foundation of the delineation of future goals.*

Over the summer administration has developed the following materials in an easy to read ORHS booklet format, that includes:

- An Introduction to CBE, what it is, why it is, and how it is being used at the middle and high school.
- A Resource List
- CBE terms and their meanings, and
- The competencies used at the high school by subject area.
- The middle school will follow the same format but include the competencies for grades 5 – 8.

In addition, administration, has developed a web page inclusive of the above materials and a Frequently Asked Question component. (FAQ) that will serve both the middle and high school.

During the August 21, 2019 meeting, administration will present materials developed to date and enter into a conversation with the Board, in workshop format, about the direction of the CBE work for the 2019-20 school year.

**2018-2019 School Board Goals**  
**APPROVED: August 15, 2018**

**Board Goal #1: A New Middle School – the Next Steps**

In 2017-18 the Board authorized the creation of the Superintendent’s Middle School Facility Committee. The committee reviewed thirteen different options. Options considered included renovation of the current school, reconfiguration of grade levels so that grade 5 or grades 5 & 6 were added to the elementary schools, and/or grades 7 & 8 were added to the high school, which would involve renovation at the middle school and the two elementary schools and an addition to the high school. New construction at the current location or new construction in a new location. The recommendation from the committee to the Board will be to construct a new middle school either on the same site or at a new site. The Board will need to deliberate on the recommendations, but to do so, will need additional information.

**The number 1 goal, related to a new middle school, will be to choose an architect and a construction manager. Knowing who will design and who will build a new middle school will provide us the answers to the questions that follow. We should put out a request for qualifications this summer.**

Once an architect and construction manager are chosen we should have the answers to the following questions by the Deliberative Session in February 2019.

**What would the cost be to renovate ORMS to meet needs?**

This question will be important to have answered because one can predict it will be asked. Almost anything can be accomplished with enough money, but is the current school worth the investment? Will money spent on renovation solve academic needs, address safety concerns, deal with traffic congestion, fix antiquated HVAC systems and meet ADA requirements?

**If a new site for the middle school was chosen, what is the estimated acquisition and development costs of a new location?**

Also, what are the implications for transportation? What are the staff and student implications if the middle school was not on Coe Drive? What is the impact to students who walk? Where would we educate 660 middle school students during construction?

**If the current ORMS site is used, what are the estimated costs associated with that site?**

Estimated total square footage is approximately 120,000 square feet.

**Other than land acquisition and development, is the estimated cost of new construction, whether on Coe Drive or another location, the same?**

**Can we have a conceptual drawing of a new middle school for the February deliberative session with estimated costs?**

**ADDITIONAL QUESTIONS ASKED AT THE JUNE 20, BOARD Meeting:**

*How to measure community interest? What are the concerns, interest, and support?*

*How aware is the community of the need for a new middle school?*

*How do we effectively communicate the middle school report?*

*Can the UNH Research Center provide ORCSD a survey that collects community support?*

*When would it be appropriate to visit other newer middle schools and who should visit?*

### **Board Goal #2: The Adoption of the 2019 – 2024 Strategic Plan**

In order to seamlessly transition to a newly adopted 2019-2024 Strategic Plan, the Board needs to have a draft before them by Thanksgiving 2018. The Board will then have December 2018 through April 2019 to work with the proposed draft for the goal of adoption at the 1<sup>st</sup> meeting of May 2019.

Milestones:

Administration reviews focus group feedback and drafts major themes and subthemes.

Administration presents draft to faculty and support staff for review in September and October.

Revised draft presented to the Board at the second meeting in November on the 14th.

The Board workshops the draft plan at the December 5<sup>th</sup> meeting.

The draft is returned to administration in December for return to the Board by January 16, 2019.

The Board discusses the revised strategic plan. If additional revisions are necessary, the cycle will repeat until the Board is ready to adopt the 2019-2024 Strategic Plan.

### **Board Goal #3: Employment Recruitment**

Development of Strategic Plan to recruit diverse staff.

### **Board Goal #4: Reports on Various Initiatives Underway**

Report of the Start Time Student Survey at the August 29, 2018 meeting.

Report on Diversity Plan at the September 26, 2018 meeting.

Report on Mental Health Wellness Plan/SHAPE Results at the October 10, 2018 meeting.

Report on Influence of Technology on the Academic Program by Technology Integrators at the October 24, 2018 meeting.

Report on Mast Way Construction at the November 7, 2018 meeting.

Report of the One to One Middle School Plan and Implementation at the November 7, 2018 meeting.

Report on ORHS Competency Based Learning at the November 14, 2018 meeting.

Report on ORMS Competency Based Learning and the impact of adding “exemplary” to the rating system, student led conferences, and the revised narrative at the November 14, 2019 meeting.

### **Reserve January and February for Strategic Plan**

Progress Report of NEXT GEN Science at either the February 6, or 20, 2019 meeting.

Literacy Report at the March 6, 2019 meeting.

Update on High School Plan at the April 17, 2019 meeting.

Report from the World Language Staff related to impact of adding Grade 6 at May 1, 2019 meeting

Report on the ORHS Master Schedule and its impact on homework at the May 15, 2019 meeting.

Report on ORMS Competency Based Learning and the impact of adding “exemplary” to the rating system, student led conferences, and the revised narrative at the June 5, 2019 meeting.

Report from ORMS regarding the impact of the new cell phone policy at the June 5, 2019 meeting

Policies for  
 First/Second Read/Adoption/Deletion  
**SB Meeting of**  
**May 18, 2022 - Discussion/Action Item**

Title	Code
<b>Policies for First Read</b>	
Transgender and Gender Expression	JBAB
Distance Education	IMBA
Care of School Property	JFCB
<b>Policies for Second Read/Adoption - Unanimous Consent</b>	
<b>Policies for Deletion/Replacement</b>	
<b>Policies in Process</b>	
Policy Development System/Policy Adoption/Policy Review and Evaluation	BGA/BGB/BGC
Discipline Polices to be reviewed	JICK, JIDD
Care of School Property Procedure - Working document	JFCB-R

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JBAB
Policy Committee Review: July 8, 2015 School Board First Read : July 15, 2015 Back to Policy: August 5, 2015 School Board Second Read/Adoption: August 19, 2015 <a href="#">Policy Committee: 4/14/22 &amp; 5/12/22</a> <a href="#">School Board First read: May 18, 2022</a>	Page 1 of 1 Category: Optional

## TRANSGENDER AND GENDER ~~NONCONFORMING~~ EXPRESSION

It is the goal of the The Oyster River Cooperative School District (ORCSD) is committed to, ~~as always to~~ fostering a learning environment that is safe, equitable, and free from discrimination, harassment and bullying as well as to assist in the educational and social ~~integration~~ inclusion and acceptance of ~~transgender and all~~ transgender and all students and their gender ~~nonconforming expression~~ students in our schools. The ORCSD is committed to being accepting to all gender expressions by counteracting expressions of bias that may occur on District property or at any District event. ~~This policy is intended to be interpreted in light of applicable federal and state laws and regulations, as well as Board policies, procedures and school rules.~~

This policy is not intended to anticipate every possible situation that may occur, since the needs of particular students, and families may differ, ~~depending on the student's age and other factors~~. In addition, the programs, facilities and resources of each school also differ. Administrators and school staff are expected to consider the needs of students on a case-by-case basis, and to utilize this policy and other available resources ~~as appropriate~~.

Oyster River Cooperative School District works to ensure that all students have a safe, equitable, and welcoming educational environment. As with other protected classes, it is important for the District to build awareness and acceptance of the existence of transgender and varying gender expression.

~~The term "transgender" is an umbrella term for an individual whose gender identity or expression is different from that traditionally associated with their assigned sex at birth. A student will be considered transgender if, at school, they consistently assert a gender identity or expression different from that traditionally associated with assigned sex at birth. This includes students who identify as transgender, or who are gender nonconforming. This involves more than a casual declaration of gender identity or expression, but it does not necessarily require a medical diagnosis.~~

Cross Reference:

JBAB – R Transgender and Gender Nonconforming – Procedure – Existing to be deleted and recreated.

Legal Reference:

RSA 354-A:2, XIV-c



OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IMBA
Review by Policy Committee: <a href="#">December 10, 2020</a> Returned to Policy Committee: <a href="#">May 13, 2021</a> School Board First Read: <a href="#">May 19, 2021 &amp; June 10, 2021</a> Back to Policy Reviewed by S. Filippone, R. Noe, S. Peschel to Policy 04/14/22 Policy: <a href="#">April 20, 2022</a> - Back to Policy 05/12/22 School Board First Read: <a href="#">May 18, 2022</a>	Page 1 of 2 Category: Priority

## Distance Education

The [Oyster River Cooperative School](#) Board encourages students to take full advantage of distance education opportunities as a means of enhancing and supporting their education. Distance education means correspondence, video-based, internet/online-based or other similar media that provides educational courses ~~as a means~~ to fulfill curriculum requirements. ~~Such opportunities will be implemented under the provisions set forth in Policy IHBH, Extended Learning Opportunities and Policy IHBI, Alternative Learning Plans. Distance education courses other than VLACS, offered by Oyster River High School will require students to meet similar district and graduation competencies as required by the school for students enrolled in courses offered by the school.~~

Virtual Learning Academy Charter School (VLACS) is a high school approved by the State of NH. VLACS courses require prior approval but are independent ~~self-paced~~ courses that the student is responsible for completing.

The Oyster River Cooperative School Board approves of Oyster River High School working with school districts who may cooperate to share delivery of distance education courses [for credit](#). Students who wish to participate in distance education outside of ORCSD are able to do so upon approval by the school principal or designee. ~~and with the development of an Alternative Learning Plan (IHBI)~~

If the course is to be taken for credit, then [either](#) Policy IMBC, (Alternative Credit Options,) or ~~IHBI, Alternative Learning Plans~~ IHBH, (Extended Learning Opportunities) may apply, [and IFK, \(Graduation,\)](#) will apply. ~~Students must have distance education courses approved by the school principal or designee ahead of time prior to the start of school in order to receive credit.~~

~~The written approval of the building principal is required before a district student enrolls in an online or virtual course that is intended to become part of their educational program. — Students applying for permission to take an online course must complete prerequisites and provide teacher/counselor recommendations to confirm the student possesses the maturity level needed to function effectively in a distance education learning environment.—~~

Approved distance education courses [offered by a local education agency](#) must satisfy both state and local standards; be delivered by staff licensed in the state where the course originates; and contain provisions for feedback and monitoring of student progress. [Credit courses will require students to meet similar academic standards as required by the District.](#)

~~Educators may supervise the learning and progress, grading of assignments, and assessment and testing of no more than the ORCSD School Board advised in-person class size. The district requires that a syllabus, including prerequisites, specific learning goals/activities, student evaluation criteria, and teacher responsibilities be submitted for review before the course is approved.~~

Students earning credit for distance education courses shall participate in all assessments required by the statewide education improvement and assessment program. ~~Credit courses will require students to meet similar academic standards as required by the District.~~

~~Students taking approved online courses must be enrolled in the district and must take the courses during the regular school day at the school site, unless the administration has granted approval for remote access based on special circumstances. — Online courses may be taken in the summer under the same conditions as during the school year.~~

~~The principal will assign a teacher to monitor student progress, grading of assignments, and testing. One teacher may supervise no more than ten students participating in distance education courses.~~

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: IMBA
Review by Policy Committee: <a href="#">December 10, 2020</a> <a href="#">Returned to Policy Committee: May 13, 2021</a> <a href="#">School Board First Read: May 19, 2021 &amp; June 10, 2021</a> Back to Policy Reviewed by S. Filippone, R. Noe, S. Peschel to Policy 04/14/22 Policy: <a href="#">April 20, 2022</a> Back to Policy 05/12/22 <a href="#">School Board First Read: May 18, 2022</a>	Page 2 of 2 Category: Priority

Approved distance education courses must comply with all federal and state statutes pertaining to student privacy and to public broadcasting of audio and video. Confidentiality of student record information will be maintained throughout the process. This includes information shared between school district representatives and the virtual school or online teacher, information shared between the school district or online teacher with students and parents, and information shared between school district representatives, the virtual school or online teacher and others.

The school district will provide safeguards for students participating in online instruction activities, and Policy IJNDB, (School District Internet Access for Students,) will apply.

Credit for the course is not recognized until an official record of the final grade, [or course competency completion](#) has been submitted to the principal or designee. ~~with feedback from the online teacher.~~

Students who violate any part of the policy or engage in any other activity that school authorities consider inappropriate are subject to disciplinary action consistent with Board policies and the student handbook.

[Funding – Unless otherwise recommended by the Superintendent, under ordinary circumstances students or their parents/guardians are responsible for all related expenses including tuition and textbooks. The District may pay the fee for expelled students who are permitted to take courses in alternative settings. If paid by the District and the course is not completed, the student must reimburse the District for the expenses.](#)

[Cross Reference:](#)

[IHBI – Alternative Learning Plans](#)

[IHBH – Extended Learning Opportunities](#)

[IMBC – Alternative Credit Options](#)

[IFK - Graduation](#)

**Legal References:**

Ed 306.04(a)(12), Distance Education

Ed 306.22, Distance Education.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JFCB
Date of Adoption: October 19, 1988 Dates of Revision: October 18, 1995, August 4, 1999 Policy Review: April 10, 2019 School Board First Read: May 1, 2019 School Board Second Read/Adoption: May 15, 2019 <a href="#">Policy Committee: May 12, 2022</a> <a href="#">School Board First Read: May 18, 2022</a>	Page 1 of 1

### CARE OF SCHOOL PROPERTY BY STUDENTS

Oyster River students will be held responsible for proper care and return of ~~any~~ all school property issued to them.

In response the principal is directed to take such steps as are necessary to recoup the loss.

Cross Reference:     [JFCB-R – ORCSD Care Program](#)  
ECAC – Vandalism  
EDC – Authorized Use of School Owned Materials  
JICL – Student Computer and Internet Use  
KF - R – Use of School Buildings and Facilities  
KFA – Public Conduct on School Property